

MOUNTAIN COMMUNITIES HEALTHCARE DISTRICT

MEETING MINUTES

BOARD MEETING

November 30, 2016

6:00 p.m.

Trinity County Library

Weaverville CA

DISTRICT BOARD MEMBERS

GERALD BRASUELL	DERO FORSLUND	JERRY H. COUSINS	LYNN JUNGWIRTH	
Vice-President	Clerk	President	Treasurer	Member

Note: These minutes contain a description for each item to be considered. Supporting documentation is available in the public packet at the Board meeting or at the Administrative Office at Trinity Hospital.

District Board Members Present:

Dero Forslund, Clerk

Gerald Brasuell, Vice-President

Jerry H. Cousins, President

Lynn Jungwirth, Treasurer

District Board Members Absent:

None

Staff Present:

Aaron Rogers, CEO

Jeanne Silvers, Executive Assistant

Jennifer Van Matre, Director of Finance

Michael Novak, PA, Director of Clinic Services

Victoria Williams, Director of Ancillary Services

Kelly Simpson, Manager, Business Services

Hollie Malloy, Clinic Manager

Peggy Manning, Chief Nursing Officer

Donald Krouse, MD, Vice Chief of Staff

6:00 PM CALLS MEETING TO ORDER IN OPEN SESSION

Report from Closed Session on October 26, 2016

Closed Session

The Board entered into closed session at 6:50 pm on the following:

- MEDICAL STAFF PRIVILEGES
Government Code Section 54962; Health and Safety Code
Section 1461

The Board came out of Closed Session at 7:00 pm and immediately reconvened in Open Session.

President Cousins reported that the Board reviewed the recommended actions on Medical Staff Privileges. For each applicant the following information has been reviewed and/or verified:

Privilege List, NPDB Report, and AMA Profile, peer references and verifications of staff privileges at other facility and

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ongoing professional practice evaluations. Items verified were Liability Insurance Coverage, Licenses, Certifications, and the Medicare exclusion list was checked.

On motion of Director Forslund seconded by Director Jungwirth approves the following appointments/reappointments and accepts the resignations upon the recommendation from the Medical Staff.

Initial Appointment
Scott Kerns, MD

Reappointments
Dilan Samarawickrama, MD
Julie Roselli, CRNA
Karen Caldemeyer, MD

Resignation
Kiran Jain, MD
Richard Toothman, MD

The motion passed with the following voice vote:

Ayes:	Dero Forslund; Jerry Cousins; Lynn Jungwirth;
Noes:	None
Absent:	Gerald Brasuell
Abstain:	None

- QUALITY IMPROVEMENT/RISK MANAGEMENT
Government Code Section 54962: Health and Safety Code
Section 32155

President Cousins reported that the Board thoroughly reviewed the quality data presented and there was no action taken.

Public Input – None

Reports

Medical Staff Report

Received written report from Daniel Harwood, MD, Chief of Staff and/or Donald Krouse, MD, Vice Chief of Staff on the Trinity Hospital Medical Staff. Other items discussed:

- Admission of VA patients – VA must be contacted and refuse admission at their facility it is being documented in the chart that the VA denied admission to one of their facilities.

Chief Executive Officer

Received written/verbal report from Aaron Rogers, CEO on the current operations of the hospital.

Director, Financial Services

Received written /verbal report from Jennifer Van Matre, Director of Finance, on the current financial status and current status of revenue cycle management and accounts receivable.

Chief Nursing Officer

Received written/verbal report from Peggy Manning, RN, CNO on the current status of the nursing departments. Other items discussed:

- Currently there are only 8 auxiliary members. They will be publicizing the need for new members.
- Another Statewide disaster drill is being scheduled for January 2017

Quality Improvement

Received written/verbal report from Sarah Cordtz, RN, Coordinator, Q/RM on the current status of the Quality Program. Other items discussed:

- Jerry Cousins reported that all departments are very involved in the quality process

Consent Agenda

All matters listed under the Consent Agenda, are considered by the Board to be routine, and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a request for discussion is made prior to the time the Board votes on the motion to approve.

On Motion of Director Forslund seconded by Director Brasuell approves the following consent items:

- a. Policies and Procedures – See Attached
- b. Minutes from October 26, 2016

The motion passed with the following voice vote:

Ayes: Dero Forslund; Gerald Brasuell; Jerry Cousins; Lynn Jungwirth;
Noes: None
Absent: None
Abstain: None

Discussion Items

- a. Clinic
 - Jennifer Van Matre is contacting entities regarding funding for the clinic expansion project
 - Michael Novak has spoken with Dr. Krouse and Dr. Meredith regarding joining the clinic staff after the expansion. He will also be contacting specialists in Redding regarding specialty clinics
 - 45% increase in visits to the Hayfork Community Health Clinic in October
 - QIP payment received for \$240,000 for meeting requirements for Partnership
 - Application received for clinic practitioner

- b. Parcel Tax

Tax measure passed and we are very appreciative that the local communities continue to support the District. Many thanks to everyone who helped: Trinity Cares (specifically Kevin Cahill), Trinity Journal, everyone who wrote positive letters to the editor, all businesses and property owners who allowed road and yard signs on their property and wore buttons, hospital staff, The Lew Edwards Group, and others that did work behind the scenes. We look forward to putting it to good use and reviewing in two years for possible reduction. Statements will be sent out within the next few weeks.

Action Items

- a. Items removed from the Consent Agenda

None

- b. Approve Contract for Civil and Landscape Engineering for Clinic Expansion

Finance Committee recommends approval of contract with Atlas Engineering for civil and Landscape Engineering for the Clinic Expansions.

On Motion of Director Jungwirth seconded by Director Brasuell approve contract with

The motion passed with the following voice vote:

Ayes: Dero Forslund; Gerald Brasuell; Jerry Cousins; Lynn Jungwirth;

Noes: None

Absent: None

Abstain: None

- c. Approve Contract with Ortho Clinical Diagnostics, Inc. for Vitros 5600 Analyzer, Reagents and Maintenance

Finance Committee recommends approval of contract with Ortho Clinical Diagnostics Inc. for Vitros 5600 Analyzer, Reagents and maintenance.

On Motion of Director Brasuell seconded by Director Forslund approve contract with Ortho Clinical Diagnostics, Inc. for Vitros 5600 Analyzer, Reagents and Maintenance

The motion passed with the following voice vote:

Ayes: Dero Forslund; Gerald Brasuell; Jerry Cousins; Lynn Jungwirth;

Noes: None

Absent: None

Abstain: None

- d. Approve Employee Health Insurance Benefits

Finance Committee recommends approval of Option 2 for employee health insurance benefits for 2017.

On Motion of Director Forslund seconded by Director Jungwirth approve Option 2 for employee health insurance benefits for 2017.

The motion passed with the following voice vote:

Ayes: Dero Forslund; Gerald Brasuell; Jerry Cousins; Lynn Jungwirth;

Noes: None

Absent: None

Abstain: None

Board Reports

President Cousins reported that there will be an ad hoc committee formed to interview the prospective Board member.

Director Brasuell reported that he is pleased with the skilled nursing facility and our financial position.

Director Forslund reported that he did not know why it took so long to count the votes at the November elections except that there is a three day delay for mail in ballots.

Director Jungwith reported that she was pleased that the parcel tax was approved.

Close Public Session

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President Cousins reported that the Board reviewed the recommended actions on Medical Staff Privileges. For each applicant the following information has been reviewed and/or verified: Privilege List, NPDB Report, and AMA Profile, peer references and verifications of staff privileges at other facility and ongoing professional practice evaluations. Items verified were Liability Insurance Coverage, Licenses, Certifications, and the Medicare exclusion list was checked.

On motion of Director Brasuell seconded by Director Forslund approves the following appointments/reappointments and accepts the resignations upon the recommendation from the Medical Staff.

Initial Appointment

Brynn Bailey PA-C

Reappointments

Joshua Morais MD
Carla Lloyd, MD
Tikoos Blankenberg, MD
Allen Morris, MD
Sean Pitman, MD
Mark Ramus, MD

Resignation

Christopher Hurt, MD – Virtual Radiology
Parina Cho, MD – Virtual Radiology

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- QUALITY IMPROVEMENT/RISK MANAGEMENT
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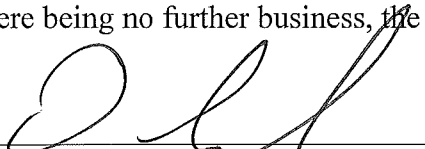
President Cousins reported that the Board thoroughly reviewed the quality data presented and there was no action was taken.

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957 – Public Employee
Title: Chief Executive Officer

President Cousins reported that the Board discussed the evaluation of the Chief Executive Officer. No action taken

Adjourn:

There being no further business, the meeting was adjourned at 7:25 p.m.



Dero Forslund, Clerk of the Board
Mountain Communities Healthcare District