



MOUNTAIN COMMUNITIES HEALTHCARE DISTRICT

MEETING MINUTES

BOARD MEETING

January 25, 2017

6:00 p.m.

Trinity County Library

Weaverville, CA

DISTRICT BOARD MEMBERS

GERALD BRASUELL	DERO FORSLUND	JERRY H. COUSINS	LYNN JUNGWIRTH	AMANDA BRAXTON
Vice-President	Clerk	President	Treasurer	Member

Note: These minutes contain a description for each item to be considered. Supporting documentation is available in the public packet at the Board meeting or at the Administrative Office at Trinity Hospital.

District Board Members Present:

Dero Forslund, Clerk
Gerald Brasuell, Vice-President
Jerry H. Cousins, President
Lynn Jungwirth, Treasurer
Amanda Braxton

District Board Members Absent:

None

Staff Present:

Aaron Rogers, CEO
Jeanne Silvers, Executive Assistant
Jennifer Van Matre, Director of Finance
Peggy Manning, Chief Nursing Officer
Victoria Williams, Director, Ancillary Services
Sarah Cordtz, RN, Coordinator Q/RM (by Phone)
Kelly Simpson, Business Service Manager
Michael Novak, PA, Clinic Director

6:00 PM CALLS MEETING TO ORDER IN OPEN SESSION

Report from Closed Session on December 28, 2016

The Board entered into closed session at 7:29 pm on the following:

- QUALITY IMPROVEMENT/RISK MANAGEMENT
Government Code Section 54962: Health and Safety Code
Section 32155

The Board came out of Closed Session at 7:34 pm and immediately reconvened in Open Session.

President Cousins reported that the Board thoroughly reviewed the quality/risk management information presented and there was no action was taken.

Public Input – None

Reports

Medical Staff Report

Received written report from Daniel Harwood, MD/Donald Krouse, MD on the current issues regarding Medical Staff.

Chief Executive Officer

Received written/verbal report from Aaron Rogers, CEO on the current operations of the hospital.

Other items discussed:

- MCHD Foundation is asking for volunteers and they are also looking for grant writers
- Jack Freeman from Freeman Architects visited the proposed clinic site and met with staff.

Director, Financial Services

Received written /verbal report from Jennifer Van Matre, Director of Finance, on the current financial status and current status of revenue cycle management and accounts receivable. Other items discussed:

- Report on status of line of credit for the Trinity Community Health Clinic expansion project
- IGT funds were received and posted in January. Will received payments from the Prime Project through Partnership in March and October.

Chief Nursing Officer

Received written/verbal report from Peggy Manning, RN, CNO on the current status of the nursing departments.

Quality Improvement

Received written/verbal report from Sarah Cordtz, RN, Coordinator, Q/RM on the current status of the Quality Program. Other items discussed:

- Lynn Jungwirth comment on the excellent tracking and reporting of quality improvement issues by Sarah Cordtz.

Consent Agenda

All matters listed under the Consent Agenda, are considered by the Board to be routine, and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a request for discussion is made prior to the time the Board votes on the motion to approve.

On Motion of Director Brasuell seconded by Director Forslund approves the following consent items:

- a. Policies and Procedures – See Attached
- b. Minutes from December 2, 2016
- c. Minutes from December 28, 2016

The motion passed with the following voice vote:

Ayes: Dero Forslund; Gerald Brasuell; Jerry Cousins; Lynn Jungwirth;
Amanda Braxton
Noes: None
Absent: None
Abstain: None

Discussion Items

- a. Clinic
- Jack Freeman and his associate from Freeman Architects were here for a site visit. Clinic expansion plans have been reviewed by the architects who designed Open Door Clinic and they recommend some changes to the plans. Ground breaking should be around May 1st. Research is still being conducted to find financing for the project
 - Trinity Community Health Clinic and Hayfork Community Health Clinic both saw a rise in patient visits for the month of December 2016. Hayfork Community Health Clinic has also seen an increase in telemedicine visits.

Action Items

- a. Items removed from the Consent Agenda

None

- b. Approve Change to Employee Handbook section on “Bereavement Leave”

On Motion of Director Jungwirth seconded by Director Brasuell approves the Employee Handbook section on “Bereavement Leave”

The motion passed with the following voice vote:

Ayes: Dero Forslund; Gerald Brasuell; Jerry Cousins; Lynn Jungwirth; Amanda
Braxton
Noes: None
Absent: None
Abstain: None

Board Reports

Director Cousins reported that the Board will be completing the evaluation of the CEO. The following assignments were made to committees:

Finance	Gerald Brasuell – Dero Foslund
Quality	Amanda Braxton – Lynn Jungwirth
Medical Staff	Jerry Cousins
MCHD Foundation	Amanda Braxton (every other month) and Jerry Cousins or Dero Forslund (every other month)
Clinic Expansion	Jerry Cousins

Director Braxton reported that she attended the Medical Staff Meeting and she appreciated being able to meet everyone. She also reported that she would be attending a Leadership Conference presented by ACHD (Association of California Healthcare Districts) in February.

Close Public Session

Closed Session

The Board entered into closed session at 6:58 pm on the following:

- MEDICAL STAFF PRIVILEGES
Government Code Section 54962; Health and Safety Code
Section 1461

The Board came out of Closed Session at 7:34 pm and immediately reconvened in Open Session.

President Cousins reported that the Board reviewed the recommended actions on Medical Staff Privileges. For each applicant the following information has been reviewed and/or verified: Privilege List, NPDB Report, and AMA Profile, peer references and verifications of staff privileges at other facility and ongoing professional practice evaluations. Items verified were Liability Insurance Coverage, Licenses, Certifications, and the Medicare exclusion list was checked.

On motion of Director Forslund seconded by Director Braxton approves the following appointments/reappointments and accepts the resignations upon the recommendation from the Medical Staff.

Initial Appointment

Ross Parker, MD
Julie Shaffrey, MD
James Seibly, MD
Talitha Travis, MD

Reappointments

Romeo Abaya, MD
Shanshan Bao, MD
Matthew Butler, PA
Jack Saunders, MD

Resignation

Brynn Bailey, PA

Additional Privileges

Patrick Shipsey, MD

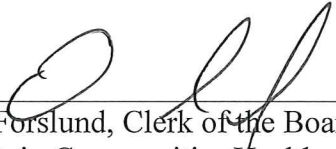
The motion passed with the following voice vote:

Ayes:	Dero Forslund; Gerald Brasuell; Jerry Cousins; Lynn Jungwirth; Amanda Braxton
Noes:	None
Absent:	None
Abstain:	None

Mountain Communities Healthcare District
Board of Directors Board Meeting
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Adjourn:

There being no further business, the meeting was adjourned at 7:01 p.m.



Dero Forslund, Clerk of the Board
Mountain Communities Healthcare District