



MOUNTAIN COMMUNITIES HEALTHCARE DISTRICT

MEETING MINUTES REGULAR BOARD MEETING

January 26, 2010

Trinity Hospital – Board Room
Weaverville, California

DISTRICT BOARD MEMBERS

CAROL BETHKE Clerk of the Board	JERRY H. COUSINS Member	MATTHEW HUDSON President	MARY NIXON Vice President	CLARENCE ROSE Treasurer
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Note: These minutes contain a description for each item to be considered. Supporting documentation is available in the public packet at the Board meeting or at the Administrative Office at Trinity Hospital.

District Board Members Present:

Matthew Hudson, President
Clarence Rose, Treasurer
Jerry H. Cousins, Member
Carol Bethke, Clerk of the Board
Mary Nixon, Vice President

District Board Members Excused:

None

Staff Present:

Jeanne Silvers, Executive Assistant
Diane Rieke, RN, Chief Nursing Officer
Jane Trott, RN, Coordinator Quality/Risk Management
Alethea Lyon, Director of Patient Financial Services
Jennifer Van Matre, Accounting Director

6:00 PM

CALLS MEETING TO ORDER IN OPEN SESSION

Public Input: - None

Reports

Employee of the Month

January

Ramesh Deswal

Ramesh has been employed as a radiologic technologist for the past two and a half years. He is a dedicated and hard working staff member filling in extra shifts and taking additional call as needed. Ramesh's family has recently moved from India to join him in Weaverville.

Medical Staff Report

Received written report from Daniel Harwood, MD, Chief of Staff regarding activities of the Trinity Hospital Medical Staff.

Chief Executive Officer

Received written report from Thomas D. Pyper, CEO on the current operations of the hospital.

Chief Financial Officer

Received written report from Thomas Pyper, CFO on the current financial status of the hospital.

Chief Nursing Officer

Received report from Diane Rieke, RN, CNO, on the current status of the nursing departments.

Coordinator, Quality/Risk Management

Received report from Jane Trott, RN, on the issues relating to quality improvement.

Consent Agenda

On Motion of Director Cousins seconded by Director Bethke approves the following consent items:

- a. Approve Minutes from December 16, 2009
- b. Approve Minutes from January 4, 2010
- c. Approve Manuals
 - a. Activities Manual
 - b. Advanced Practice Clinician Manual
 - c. Blood Bank Manual
 - d. Blood Gas Manual
 - e. CS/OR/RR Manual
 - f. Human Resources
 - g. Laboratory Manual
 - h. Medical Staff Manual
 - i. ~~Nursing Administration Manual~~
 - j. Purchasing
 - k. SNF Forms Manual
 - l. SNF Pharmacy Manual
- d. Approve Standards
 - Continuous Quality Improvement Plan

The motion passed with the following voice vote:

Ayes: Jerry H. Cousins; Matthew Hudson; Carol Bethke; Clarence Rose;
Mary Nixon
Noes: None
Absent: None
Abstain: None

Discussion Items

a. Revenue Cycle

Alethea Lyon, Director of Patient Financial Services, presented information regarding the revenue cycle at Trinity Hospital. The Board requested that statistical data showing anticipated revenue, collections, adjustments and withholds be presented at the next meeting for 2008 and 2009. Results of the charge master review should also be available along with any issues that might deter collections.

Action Items

a. Items removed from the Consent Calendar

Nursing Administrative Manual

On Motion of Director Nixon seconded by Director Bethke approves Nursing Administrative Manual after clarification of the "Thou Shall Not Use" List.

The motion passed with the following voice vote:

Ayes: Jerry H. Cousins; Matthew Hudson; Carol Bethke; Clarence Rose;
Mary Nixon
Noes: None
Absent: None
Abstain: None

Board Reports

a. President of the Board

President Hudson reported that Trinity Cares had a meeting scheduled but due to lack of attendance the meeting was canceled and will be rescheduled.

b. Board Member Reports

Director Cousins reported that Mountain Communities Healthcare Foundations' 501 (c) 3 application was approved.

The CDBG grant for the feasibility study in Hayfork is on hold as the County has not submitted the needed paperwork to the State.

Director Nixon reported that there will be a dental van available to all schools. The services will be free to all students and will be here sometime in the spring. Each school administrator has the option to have the van offer services at their school.

Close Public Session

Closed Session

The Board entered into closed session at 7:21 p.m. on the following:

Mountain Communities Healthcare District
 Board of Directors– Regular Board Meeting
 January 26, 2010

- **MEDICAL STAFF PRIVILEGES**
 Government Code Section 54962; Health and Safety Code
 Section 1461

The Board came out of Closed Session at 7:24 p.m. and immediately reconvened in Open Session.

President Hudson reported that the Board reviewed the recommended actions on Medical Staff Privileges.

On motion of Director Bethke seconded by Director Cousins approves the following appointments, reappointments, and resignations from the Medical Staff:

Initial appointment:

• Gordon Hodge, MD	Diagnostic Radiology	Provisional	Appointment
• Carmen Emery, MD	Diagnostic Radiology	Provisional	Appointment
• Elizabeth Drabkin, LCSW	Social Worker(Telmedicine)	Provisional	Appointment
• Ronald Bortman	Psychiatry (Telemedicine)	Provisional	Appointment

Reappointment:

• Maureen Breese, FNP	Family Practice	Professional	Reappointment
• Theresa De Roo,MD	Diagnostic Radiology	Consulting	Reappointment
• James Holmes, MD	Emergency Medicine	Consulting	Reappointment
• Paul DePaulo, MD	Emergency Medicine	Consulting	Reappointment

Resignation:

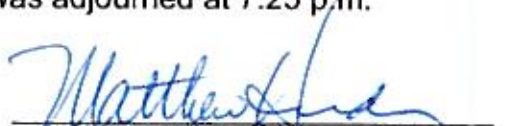
• Marc Bracy, MD	Emergency Medicine	Consulting	Resignation
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The motion passed with the following voice vote:

Ayes: Jerry H. Cousins; Matthew Hudson; Carol Bethke; Clarence Rose;
 Mary Nixon
 Noes: None
 Absent: None
 Abstain: None

Adjourn:

There being no further business, the meeting was adjourned at 7:25 p.m.


 Matthew Hudson, President


 Carol Bethke, Clerk of the Board